



Team Application for 2009/10 Hockey Season

Deadline for Team Applications is May 27, 2009. All team applications will be considered and assessed by the Sault Major Hockey Association (SMHA) Team Selection Committee. All applications must be accompanied by a signed Code Of Conduct and a signed SMHA Team Application Agreement. Applicants may be invited to attend an interview. Please see page 4 for information concerning the responsibilities of operating a team in SMHA.

Name of Applicant: _____

Address: _____

City: _____ Postal Code: _____

Phone Number: (Home) _____ (Work) _____ (Cell) _____

Email Address(es): _____

Position with Team: _____

Team Name (if known) _____

Team Sponsor: _____

Sault Major Hockey Association is accepting Team Applications for the following Divisions:

- | | |
|---------------------|---------------------|
| Bantam AA | Midget AA |
| Bantam BB | Midget BB |
| Bantam House League | Midget House League |

Please indicate, in order, your preferred choice of Division

1st _____ 2nd _____ 3rd _____

Your application will only be considered for Divisions indicated above.

HEAD COACH

Name: _____

Phone Number: (Home) _____ (Work) _____ (Cell) _____

Email Address(es): _____

Years Experience: _____ NCCP Level Attained: _____

Certification Number(s) (CN, HN, TN): _____

Does this staff member have a child in this division? (circle one) *YES* *NO*

Please outline Coaching Experience

	Team/Association	Division	Position
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Applicants are encouraged to attach the head coach's personal resume, outlining all coaching experience, plus any other relevant information not detailed in this application. (ie. playing experience, coaching experience in other sports, additional qualifications, relevant job training, awards, other interests, etc.)

Head Coach Personal References – Please include 3 references.

Name: _____

Phone: (Home) _____ (Work) _____

Email Address: _____

Name: _____

Phone: (Home) _____ (Work) _____

Email Address: _____

Name: _____

Phone: (Home) _____ (Work) _____

Email Address: _____

Additional Staff Members

Please indicate all known staff members. Additional staff members may be added after a team has been awarded. However, any persons added to the team staff who do not appear on this application must be approved by SMHA. Please note that SMHA does not recognize family protections for player drafts. Any staff without Speak Out and either Trainer or Coach certification must attend the required clinic(s) prior to submitting NOHA registration cards. Manager requires Speak Out only.

Name: _____

Position with Team: _____ Years Experience: _____

Previous Team(s): _____

Other Experience/Qualifications _____

Does this staff member have a child in this division? (circle one) *YES* *NO*

Name: _____

Position with Team: _____ Years Experience: _____

Previous Team(s): _____

Other Experience/Qualifications _____

Does this staff member have a child in this division? (circle one) *YES* *NO*

Name: _____

Position with Team: _____ Years Experience: _____

Previous Team(s): _____

Other Experience/Qualifications _____

Does this staff member have a child in this division? (circle one) *YES* *NO*

Make copies of this page if you have additional staff members to identify.

Responsibilities of Operating a Team in the Sault Major Hockey Association

Uniforms

1. AA & BB teams are responsible for securing a major sponsor and two sets of team jerseys, home (white) and away (dark). SMHA may be able to assist new teams in this regard.
2. SMHA will supply team jerseys for all Bantam House League teams. SMHA also has jerseys available for Midget House League teams.
3. Teams are required to affix the following crests to all jerseys. All three crests are supplied by SMHA.
 - a. SMHA patch – right chest or left shoulder/sleeve above the elbow
 - b. STOP patch – center of back above player number
 - c. Canadian Flag – right chest or left shoulder/sleeve above the elbow
4. All teams in SMHA must wear matching socks during all games.
5. Bantam AA and Midget AA teams are required to wear matching coloured helmets and pants during all games.

Certifications

1. All teams require a certified Trainer and a certified Coach.
2. All team staff members are required to attend Speak Out training, a Hockey Canada training session that deals with Harassment, Abuse, and other topics.
3. All staff members are required to submit Police Checks. Police Checks must be renewed every five years.

Financial

1. Teams are responsible for collection, management, and reporting on team funds. SMHA pays for game costs, and NOHA carding costs. Teams are responsible for all other finances. Teams must submit Financial Statements twice per season to SMHA and team parents.
2. All teams must host a Parents' meeting prior to the third game of the season. At this meeting, (a) Proposed Financial Budget must be presented, (b) SMHA Executive member must be present, (c) Head Coach and Manager must be present.

General SMHA

1. Managers and coaches are responsible for team personnel, players' and parents' behavior.
2. Managers and coaches are required to ensure that the SMHA constitution is understood and abided by themselves, their personnel, and their team.
3. New managers, and some existing managers, may be required to attend a SMHA Orientation training session.

SMHA CODE OF CONDUCT

During the course of all SMHA activities, athletes, coaches parents, directors, volunteers, staff, and others:

- a) shall conduct themselves at all times, in a fair and responsible manner and refrain from comments or behaviours that are disrespectful, offensive, abusive, racist or sexist;
- b) shall avoid behaviour which brings the SMHA or the sport of hockey into disrepute, including but not limited to abusive use of alcohol, and or non-medical use of drugs;
- c) shall avoid the use of unlawful performance enhancing drugs or methods, nor shall they engage in any activity or behaviour that endangers the safety of others.

d) shall at all times adhere to the operational policies and procedures of the SMHA and its member Associations;

The SMHA will not tolerate behaviour that constitutes harassment, abuse or bullying. Inappropriate behavior and language by any player, coach, assistant coach, trainer, manager or other staff member may have an effect on many aspects of a hockey game. Coaching staffs will be held responsible for the conduct of their players during all team functions.

Failure to comply with this policy will result in disciplinary action, including but not limited to the loss or suspension of certain or all privileges connected with the SMHA, the removal or ban from an arena, games, practices and other SMHA or team activities.

The referee has the authority to stop a game and remove any abusive individual from the arena.

All athletes, coaches, parents/guardians, directors, volunteers, staff, and others must read, understand and adhere to the Sault Major Hockey Association's Code of Conduct and certify that they are aware of the consequences for any code violations.

I understand the responsibilities associated with operating a team in Sault Major and agree to uphold these responsibilities.

Date

Applicant's Signature

SMHA Team Selection Process

Sault Major Hockey Association (SMHA) will award teams based on the assessment of Team Applications by an appointed Team Selection Committee. The Team Selection Committee is chaired by the 1st Vice President of SMHA and includes a total of 4 members. The number of teams in each division is determined by the SMHA Executive prior to the Team Selection process.

Applications are scored using a weighted criteria system. The criteria are listed below.

- Head Coach's experience
- Head Coach's hockey background or expertise
- Head Coach's accreditations, certifications, and/or qualifications
- Head Coach's references and reputation
- Organizational history
- Sponsorship
- Coaching Staff Depth/Strength of Support Staff (Asst. Coach(s), Manager, Trainer(s))
- Past Team Performance (this measure is more about team improvement over the course of a season, and less about wins and losses)

All AA, BB and House league teams are available every year. Existing teams must re-apply on an annual basis.

Applicants may be requested to attend an interview. The Team Selection Committee will use various sources of information in addition to this application to determine scores for applicants. Please ensure that this application is completed in full.

The deadline for Team Applications is May 27, 2009.

AA and BB teams will be awarded by June 20, 2009. House League teams may be awarded at a later date.

Volunteers are the heart and soul of our organization. Thank you for your interest in becoming a part of Sault Major. If you have any questions regarding Sault Major or the application process, please contact Angelo Pucci, 1st Vice President at ajpucci@shaw.ca or (705) 942-1179.